

Calculation of Grade Point Average Policy

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Description	This policy describes how the Grade Point Average is calculated.
Related documents	
University Medal Policy	
Griffith Award for Academic Excellence	
[Calculation of Grade Point Average] [Reporting the GPA]	

1. CALCULATION OF GRADE POINT AVERAGE

Grade Point Average is calculated according to the following formula –

$$\text{GPA} = \frac{\text{The sum of } G \times P}{P} \quad \begin{array}{l} \text{where } G = \text{grade of result in each course} \\ \text{where } P = \text{credit point of each course} \end{array}$$

A numeric grading scheme is used to record students' results in courses as follows:

Grade	Grade Descriptor
7	= High Distinction
6	= Distinction
5	= Credit
4	= Pass
3	= Fail
2	= Fail
1	= Fail

Other grades and the numerical value assigned to them for the purpose of calculating the GPA are as follows:

Fail no submission of assessment (FNS)	=	0
Withdrawn with failure (WF)	=	0
Non-graded Pass (NGP)	=	4

(A Non-graded Pass is not normally included in a GPA calculation, but if it is required to be included, the assigned grade value is 4.)

The standard GPA is calculated by summing over all attempts at all courses, excluding courses with a grade of Non-graded Pass (NGP). Courses for which transfer credit has been awarded (grade T = Transfer Credit) are not included in the calculation.

2. REPORTING THE GPA

The GPA may be reported as:

Trimester GPA	Summation over all courses with grades in a trimester
Career GPA	Summation over all attempts at all courses over all trimesters while the student has been enrolled at a particular career level (undergraduate or postgraduate). This summation is cumulative across programs if the student transfers between programs. The summation is cumulative when a student graduates from a program, and subsequently enrolls in another program.
Program GPA	Summation over all attempts at all courses over all trimesters while the student has been enrolled in the particular program.
Special GPA	GPA calculated for a particular purpose by including only certain courses and/or certain attempts at courses in the calculation.

Sample GPA Calculation

	Credit points	Grade	Grade * Credit points
Trimester 1			
Course A	10	7	70
Course B	10	5	50
Course C	5	5	25
Course D	15	4	60
Trimester totals	40		205
Trimester GPA = 205 / 40 = 5.13			
Trimester 2			
Course E	10	1.5	15
Course F	10 (omit)	omit	
Course G	10	0	0
Course H	10	6	60
Trimester GPA = 75 / 30 = 2.50			
Career GPA = (205 + 75) / (40 + 30) = 280 / 70 = 4.00			