

## Micro-Credentials

<b>Approving authority</b>	Academic Registrar
<b>Approval date</b>	7 August 2017
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<b>Next scheduled review</b>	2022
<b>Document URL</b>	<a href="http://policies.griffith.edu.au/pdf/Micro-credentials.pdf">http://policies.griffith.edu.au/pdf/Micro-credentials.pdf</a>
<b>TRIM document</b>	2017/8007038
<b>Description</b>	This procedure documents the process for the approval and award of micro-credentials.

### Related documents

[Academic Awards, Programs, Nomenclature and Abbreviations Policy](#)  
[Continuing Education Certificates and Non-Award Students Guidelines](#)  
[Course Approval and Review](#)  
[Program Approval and Review](#)  
[Credit for Prior Learning Policy](#)  
[The Griffith Graduate](#)  
[Undergraduate Programs Admission Policy](#)  
[Postgraduate Programs Admissions Policy](#)

[\[Micro-credentials\]](#) [\[Approval\]](#) [\[Certification\]](#)

## 1. MICRO-CREDENTIALS

Micro-credentials<sup>1</sup> certify achievement in a specific area of study or professional development in a form that is shareable with peers, employers and educational providers.

Micro-credentials, established by the University or a third party may be recognised for the purpose of admission and/or for credit to non-award or award qualifications. For the purpose of credit micro-credentials are recognised as prior formal learning.

Micro-credentials are non-award programs that evidence achievement of:

- learning outcomes
- standards;
- knowledge,
- skills; or
- capabilities;

which may not be sufficient to warrant recognition as a single course of study.

A micro-credential normally certifies achievement at the sub-course level.

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<sup>1</sup> Digital badges may be used to represent micro-credentials, but the two concepts are not interchangeable.

Digital badges are a means of representing accomplishments and these accomplishments may include certifications, micro-credentials, academic degrees or achievements not formally recognized as “credentials.” Similarly micro-credentials may be represented by a digital certificate, digital academic transcript, or digital badge, *Adapted from Knapp International, a consulting company for credentialing bodies, report from a 2014 virtual Town Hall.*

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## 2. APPROVAL

The University self-accredits non-award programs and programs that lead to higher education qualifications in accordance with the [Program Approval and Review](#) process. Each program comprises a number of courses for which the learning outcomes, assessment tasks and achievement standards are approved in accordance with the [Course Approval and Review](#) process.

### 2.1 University Micro-credentials

A proposal for a micro-credential will be considered by Programs Committee on the basis of the following:

- title of the micro-credential
- description of the micro-credential
- the micro-credential's learning outcome, standards, criteria, evidence and assessment process for its award.
- design of the credential, delivery and its award.

A micro-credential may form part of a suite for the purposes of admission and/or credit.

### 2.2 Micro-credentials in partnership with a third party

A proposal to establish a micro-credential with a third party should include any documentation that forms part of the third party's quality assurance arrangements. Such proposals are to include whether the University or the third party are responsible for the following:

- student enrolment, academic integrity, student records and award of the credential.
- quality of the learning content, activities, resources and assessment tasks.
- the learning outcome, standards, criteria, evidence and assessment process.
- review and improvement in terms of student engagement and evaluation.

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## 3. CERTIFICATION

The certification of micro-credentials is required to follow [Griffith's corporate identity](#) standards, and be approved by the Academic Registrar and include at a minimum:

- the name and logo of Griffith University
- the title of the micro-credential.

In addition non-award students receive an official academic transcript that is available through myeQuals.

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