
Approving authority	Vice Chancellor
Approval date	6 June 2016
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Document URL	http://policies.griffith.edu.au/pdf/Position Statement - Deputy Vice Chancellor (Academic).pdf
TRIM document	2016/0000073
Description	This position statement describes the role and responsibilities of the Deputy Vice Chancellor (Academic).

Related documents

[Appointment of Academic Managers](#)

[Deputy Vice Chancellors](#)

[Performance Management of Academic Managers Policy and Procedures](#)

[Structure and Governance of Academic Groups of the University](#)

[\[Role\]](#) [\[Responsibilities\]](#) [\[Reporting\]](#)

1. ROLE

The Deputy Vice Chancellor (Academic) is a member of the University's Executive and provides leadership in key strategic areas that are central to the University's objectives including academic, strategic and operational planning for learning and teaching, the student experience, student retention, student equity and graduate outcomes, academic staffing, and quality standards.

The Deputy Vice Chancellor (Academic) is the Chair, Academic Committee and has operational responsibility for Academic Administration, the Centre for Learning Futures, and the Office of the Deputy Chair, Academic Committee.

In the international environment the Deputy Vice Chancellor (Academic) may be known as Vice President (Academic).

2. RESPONSIBILITIES

The Deputy Vice Chancellor (Academic):

2.1 Provides strategic leadership in:

- Academic planning
- Learning and teaching
- Students (including equity)
- Academic staffing (including equity)
- Academic policies relevant to the above matters

2.2 Provides line management to specific operational units as assigned by the Vice Chancellor.

- 2.3 Is responsible for the management of budgets assigned through the University's budget allocation process or directly by the Vice Chancellor.
 - 2.4 Is responsible for the performance of their portfolio in maintaining, enhancing and achieving University-wide goals and objectives including those relating to equity and sustainability.
 - 2.5 Contributes to the day to day management of the University by assessing issues and problems and advising the Vice Chancellor on options for response.
 - 2.6 Contributes to the effective management of the University by participating with other members of the Executive Group in planning and decision making and by providing specialist advice and support to the Vice Chancellor.
 - 2.7 Contributes to the material well-being of the University and to its image and standing by establishing and maintaining good relations with key personnel in other universities, in government agencies and business and by negotiating agreements with external bodies.
 - 2.8 Has rights of audience and debate at meetings of the University Council and is an ex officio member of, and has rights of audience and debate at, such committees as the Vice Chancellor determines from time to time.
 - 2.9 Will have such other duties as are allocated from time to time by the Vice Chancellor.
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3. REPORTING

- 3.1 The Deputy Vice Chancellor (Academic) reports to the Vice Chancellor.
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