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Document URL	http://policies.griffith.edu.au/pdf/Position Statement - Deputy Vice Chancellor Engagement.pdf
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Description	This position statement describes the role and responsibilities of the Deputy Vice Chancellor (Engagement).

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1. ROLE

The Deputy Vice Chancellor (Engagement) is a member of the University's Executive and provides leadership in key strategic areas that are central to the University's objectives including marketing and communications, development and alumni, staff equity, and graduations.

The Deputy Vice Chancellor (Engagement) is the Head of Nathan and South Bank campuses, and has operational responsibility for the Office of Marketing and Communications, Development and Alumni Office, Centre for Interfaith and Cultural Dialogue, Griffith REVIEW, GUMURRII, and the Head, Logan campus.

In the international environment the Deputy Vice Chancellor (Engagement) may be known as Vice President (Engagement).

2. RESPONSIBILITIES

The Deputy Vice Chancellor (Engagement):

2.1 Provides strategic leadership in

- the external representation of the University and its development and advancement agenda;
- domestic student recruitment for undergraduate and postgraduate coursework programs;
- the University's Development and Alumni activities; and
- the University's Marketing and Communications functions.

- 2.2 Provides line management to specific operational units as assigned by the Vice Chancellor.
 - 2.3 Is responsible for the management of budgets assigned through the University's budget allocation process or directly by the Vice Chancellor.
 - 2.4 Is responsible for the performance of their portfolio in maintaining, enhancing and achieving University-wide goals and objectives including those relating to equity and sustainability.
 - 2.5 Contributes to the day to day management of the University by assessing issues and problems and advising the Vice Chancellor on options for response.
 - 2.6 Contributes to the effective management of the University by participating with other members of the Executive Group in planning and decision making and by providing specialist advice and support to the Vice Chancellor.
 - 2.7 Contributes to the material well-being of the University and to its image and standing by establishing and maintaining good relations with key personnel in other universities, in government agencies and business and by negotiating agreements with external bodies.
 - 2.8 Has rights and audience of debate at meetings of the University Council and is an ex officio member of, and has rights of audience and debate at, such committees as the Vice Chancellor determines from time to time.
 - 2.9 Will have such other duties as are allocated from time to time by the Vice Chancellor.
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3. HEAD OF CAMPUS – NATHAN AND SOUTH BANK

- 3.1 The Deputy Vice Chancellor (Engagement) is the Head of Nathan and South Bank campuses.
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4. REPORTING

- 4.1 The Deputy Vice Chancellor (Engagement) reports to the Vice Chancellor.
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