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<b>Approving authority</b>	Vice Chancellor
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<b>Document URL</b>	<a href="http://policies.griffith.edu.au/pdf/Position Statement - Research Centre Director.pdf">http://policies.griffith.edu.au/pdf/Position Statement - Research Centre Director.pdf</a>
<b>TRIM document</b>	2017/0000434
<b>Description</b>	This position statement describes the role and responsibilities of Research Centre / Institute Director positions.

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#### Related documents

[Appointment of Academic Managers](#)

[Performance Management of Academic Managers Policy and Procedures](#)

[Structure and Governance of Academic Groups of the University](#)

[\[Role\]](#) [\[Responsibilities\]](#)

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## 1. ROLE

A Research Centre / Institute Director contributes significantly to the University's research profile by providing leadership and management in a Research Centre / Institute. Reporting to the Group Pro Vice Chancellor, the Director is responsible for the development and achievement of the Centre / Institute's research strategy and the Centre / Institute's performance indicators and targets, and the efficient, effective and equitable operation of the Centre / Institute.

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## 2. RESPONSIBILITIES

### 2.1. Research Leadership

The Research Centre / Institute Director is responsible for:

- contributing to the development of Group research strategies in conjunction with Pro Vice Chancellors and Deans;
- working with the relevant Deans and Heads of School to implement a Group research strategy;
- leading and managing the development and implementation of the Centre / Institute's research strategy, performance indicators and targets and the alignment of these with those of the Group and University;
- promoting and supporting the development of a research environment and culture within the Centre / Institute which is intellectually challenging and stimulating and focused upon the achievement of research strategies and targets;
- effective management and operation (including financial management) of the Centre / Institute in delivery of its strategy, ensuring compliance with relevant legislation and University policy in relation to workplace health and safety, risk management, and ethical practice, line management of staff employed in the Centre / Institute, the mentoring of new staff where appropriate, the provision of an intellectually stimulating environment for staff and research students; and

- determining and implementing policy on the provision of support for research students and staff who are members of the Research Centre / Institute over and above support provided by relevant School/Department.

## **2.2. Engagement**

The Research Centre / Institute Director is responsible for:

- developing the profile of the Centre / Institute, through representation, engagement and the development of strong linkages with professional, industry and community groups relevant to the Centre / Institute's activities.

The Research Centre / Institute Director is, *ex officio*, a member of the:

- Group Board
- Group Research Committee