

<b>Approving authority</b>	Vice Chancellor
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<b>Advisor</b>	Michele Britton   Head, Corporate Governance m.britton@griffith.edu.au (07) 373 57190
<b>Document URL</b>	<a href="http://policies.griffith.edu.au/pdf/Position Statement - Senior Deputy Vice Chancellor.pdf">http://policies.griffith.edu.au/pdf/Position Statement - Senior Deputy Vice Chancellor.pdf</a>
<b>TRIM document</b>	2014/0007073
<b>Description</b>	This position statement describes the role and responsibilities of the Senior Deputy Vice Chancellor.

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[Performance Management of Academic Managers Policy and Procedures](#)  
[Structure and Governance of Academic Groups of the University](#)

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## 1. ROLE

The Senior Deputy Vice Chancellor is a member of the University's Executive and is the standing deputy to the Vice Chancellor, with responsibility for providing leadership and strategic direction across a broad range of areas central to the University's objectives.

The Senior Deputy Vice Chancellor has responsibility for the University's research strategy and leads the Office for Research, Griffith Enterprise, Griffith Graduate Research School, and the Indigenous Research Unit as well as providing executive leadership for core University research institutions and networks.

The Senior Deputy Vice Chancellor is head of the Gold Coast campus.

In the international environment the Senior Deputy Vice Chancellor may be known as Senior Vice President.

## 2. RESPONSIBILITIES

The Senior Deputy Vice Chancellor:

2.1 Provides strategic leadership in:

- Development of the University's Research Plan;
- The University's research profile including;
  - Research planning & policy;
  - Higher degree research, education & training;
  - Grants, contract research & consultancies and

- Intellectual property policy development, incorporating commercialisation
- 2.2 Is responsible for the management of budgets assigned through the University's budget allocation processes or directly by the Vice Chancellor. .
  - 2.3 Is responsible for the performance of their portfolio in maintaining, enhancing and achieving University-wide goals and objectives including those relating to equity and sustainability.
  - 2.4 Contributes to the day to day management of the University by assessing issues and problems and advising the Vice Chancellor on options for response.
  - 2.5 Contributes to the effective management of the University by participating with other members of the Executive Group in planning and decision making and by providing specialist advice and support to the Vice Chancellor.
  - 2.6 Promotes the University, both nationally and internationally, as a destination of choice for key strategic partnerships, high quality staff, and high achieving students.
  - 2.7 Contributes to the material well-being of the University and to its image and standing by establishing and maintaining good relations with key personnel in other universities, in government agencies and business and by negotiating agreements with external bodies.
  - 2.8 Has rights of audience and debate at meetings of University Council and is an ex officio member of and has rights of audience and debate at such committees as the Vice Chancellor determines from time to time.
  - 2.9 Will have such other duties as are allocated from time to time by the Vice Chancellor.
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### **3. HEAD OF GOLD COAST CAMPUS**

- 3.1 The Senior Deputy Vice Chancellor is the Head of the Gold Coast campus.
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### **4. STANDING DEPUTY TO VICE CHANCELLOR**

- 4.1 The Senior Deputy Vice Chancellor is the standing deputy to the Vice Chancellor and will assume those duties in the Vice Chancellor's absence.
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### **5. REPORTING**

- 5.1 The Senior Deputy Vice Chancellor reports to the Vice Chancellor.