

University Campus Access and Use Policy

Approving authority	University Council
Approval date	26 March 2018 (1/2018 meeting)
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Next scheduled review	2022
Document URL	http://policies.griffith.edu.au/pdf/University Campus Access and Use Policy.pdf
TRIM document	2018/0000028
Description	<p>The University's land is private property and the University Council has the right to regulate access to that land and to control the entry of vehicles and their operations on that land.</p> <p>Griffith University is committed to protecting persons on University land who have a legitimate connection with the University, its facilities, and the University's environment. This Policy regulates access to University land, the conduct of anyone who enters that land and sets out steps the University may take when this Policy is breached.</p> <p>This Policy should be read together with the <i>Griffith University Act 1998</i> ('the Act') and the Student Misconduct Policy. Conduct which breaches this policy may also breach the Act and the Policy and attract the penalties they impose.</p> <p>In particular, reference should be made to:</p> <ul style="list-style-type: none"> ▪ Clause 2.1.1 and 2.1.14, of the Student Misconduct Policy, which provides that students may be guilty of misconduct if they breach the University's policies regarding access to and use of University Campuses; and ▪ Item 12 of Part 3 of Schedule 1 of the Act, which deals with conduct causing a public nuisance and prohibits a person from being disorderly or creating a disturbance on University land. <p>Rules governing conduct within Residential Colleges apply in addition to the requirements of this Policy.</p>

Related documents

[Griffith University Act 1998](#)

[Student Misconduct Policy](#)

[Student Misconduct Procedures](#)

[Resolution of Breaches of Residential Community Standards and Other Grievances within the Griffith University Residential Colleges Policy](#)

[No Smoking Policy](#)

[\[Interpretation\]](#) [\[Campus Access\]](#) [\[Controlling Conduct on Campuses\]](#) [\[Protecting Campuses, Vegetation and Animals\]](#) [\[General Matters\]](#)

1. INTERPRETATION

The following definitions are used in this Policy:

Authorised Person has the same meaning as in Schedule 2 of the Act;

Campus includes any land or part thereof which for the time being is the property of the University or in its possession or under its control, together with any structure of any kind whether permanent or temporary on that land;

Permit means a current written authorisation to perform certain acts otherwise prohibited by this Policy. All Permits must be signed by the Vice Chancellor or an Authorised Person or otherwise signed pursuant to the Authority to Sign Contracts and Agreements Schedule of Delegations. Permits must specify the name and address of the person to whom the Permit is issued;

The definitions used in the Act also apply to this Policy, unless stated otherwise.

2. CAMPUS ACCESS

2.1 Access to Campuses

Members of the University and members of the public who have legitimate business with the University may enter a Campus for those purposes unless the Campus has been declared closed.

2.2 Closing a Campus

2.2.1 A Campus may be declared closed by either the University Council or an Authorised Person to any persons for the period considered appropriate.

2.2.2 A person to whom a Campus has been declared closed must not enter or remain on any Campus at any time when it is declared closed unless that person has with them a Permit authorising them to enter or remain on that Campus.

3. CONTROLLING CONDUCT ON CAMPUSES

3.1 Illegal Activities

While on Campus, a person must not behave in a manner:

(a) that is unlawful, noisome, unsafe, or would be regarded by a member of the general public as offensive; or

(b) which interferes with the lawful rights or the exercise of the lawful rights of others.

3.2 Disposing of Refuse

A person must not deposit or leave on a Campus refuse of any kind except in receptacles provided by the University for waste disposal.

3.3 Notices

3.3.1 A person must not without a Permit:

(a) post or otherwise affix to any part of a Campus, or set up or leave on, distribute, or give out, any placard, handbill, notice, advertisement or other written or printed matter; or

(b) write, print, draw or paint on or deface any part of a Campus.

3.3.2 Nothing in clauses 3.2 or 3.3.1 prohibits notices and other material being posted on notice boards provided by the University for such purposes pursued in the course of lawful University or student activities.

3.4 Alcohol

A person must not consume alcohol on a Campus unless:

- (a) the Campus on which the alcohol is consumed are premises licensed pursuant to the Liquor Act 1992 (Qld); and
- (b) that consumption of alcohol is authorised by the Vice Chancellor or an Authorised Officer.

3.5 Drugs

A person must not bring onto a Campus or possess, use, produce, supply, receive, sell or distribute on a Campus any drugs, medication or illicit substances (other than medication duly prescribed or except in the course of their duty or in connection with their course of study) and must not break any law prohibiting or regulating activities in relation to those substances.

3.6 Gambling

3.6.1 A person must not on a Campus:

- (a) bet, offer to bet or accept a bet; or
 - (b) sell, purchase, offer for sale or offer to purchase any permit or coupon in a consultation, sweep, race or lottery,
- unless for the purpose of raising funds for a registered charity.

3.6.2 An Authorised Person may authorise the sale of tickets in a consultation, sweep, race, or lottery on a particular part of a Campus either generally or subject to conditions.

3.7 Weapons, Fireworks and Fire

A person must not on a Campus (except in the course of their duty or in connection with their course of study or unless expressly authorised by Permit to do so):

- (a) possess, carry or discharge any offensive weapon (including a firearm); or
- (b) possess, set off or throw any fireworks; or
- (c) start or make any fire, except in fireplaces provided by the University for that purpose; or
- (d) possess, throw or discharge any stone or missile or other dangerous substance, or threaten to do so.

3.8 Business and trading

3.8.1 A person must not on a Campus (except with written permission from an Authorised Person) sell, offer for sale, lease, hire, or accept orders for the purchase, lease, hire or sale of any goods or services whether or not for valuable consideration.

3.8.2 Clause 3.8.1 does not apply to any business dealing reasonably required in connection with an activity authorised by an Authorised Person or conducted pursuant to a lease or licence of premises granted by the University.

3.9 Use of Campus by Clubs and other affiliated Organisations

3.9.1 Members of clubs and other affiliated organisations may make use of those parts of Campuses designated for use for purposes such as games, sports, gymnastics or other activities, provided:

- (a) that they pay any fee requested by the University for such use and comply with any conditions of use imposed by the University;
- (b) they comply with any direction given by an Authorised Person in relation to such use, including a direction to desist such use (which may be given in relation to one instance of such use or in relation to all or any number of instances of such use); and
- (c) such use does not disturb or interfere with normal work, educational and related activities of the University.

3.9.2 The Campuses designated under clause 3.9.1 may be closed in accordance with clause 2.2.

3.10 Performances and events and other activities

A person must not, and must not assist or procure any person to, organise, arrange, advertise, manage or control, any:

- (a) fete, picnic, concert, University club or organisation function, display (including a display of film or television) or performance to be held on a Campus; or
- (b) meeting, conference, discussion, speech, preaching or ceremony to be held on a Campus (other than is incidental to the customary activities of students and members of the staff of the University), or in any other way cause members of the public to congregate on a Campus,

unless authorised by the Vice Chancellor or an Authorised Person to do so.

Non-educational activities involving the entertainment of public audiences will only be allowed where the appropriate copyright consents and licences have been obtained by the organiser prior to the event if music or films protected by copyright are to be played or otherwise communicated to a public audience.

4. PROTECTING CAMPUSES AND BUILDINGS, VEGETATION AND ANIMALS

4.1 Care of Campuses and buildings

A person must not (except in the performance of their duties as an employee of the University, or with the consent of an Authorised Person):

- (a) destroy, damage, injure or otherwise interfere with any Campus;
- (b) erect or construct, any habitation, building or structure on a Campus or without the authority, of an Authorised Person use any Campus as a habitation; or
- (c) enter or occupy any habitation, building or structure on a Campus except in the usual pursuit of their studies or as otherwise authorised by a lease or licence of premises granted by the University; or

4.2 Vegetation protection

A person must not (except in the performance of their duties as an employee of the University, or with the consent of an Authorised Person):

- (a) damage or otherwise interfere with any vegetation on a Campus; or
- (b) damage or otherwise interfere with any stake or label on or near vegetation or anything designed to protect or facilitate the growth of vegetation on a Campus; or
- (c) walk on or over or cause damage to any bed containing or being prepared for vegetation; or
- (d) enter into or remain in any pond or ornamental water.

4.3 Animal protection

4.3.1 A person must not disturb or shoot at or throw missiles at any animal on a Campus or attempt to capture or kill any animal unless authorised in writing by the Vice Chancellor or an Authorised Person.

4.3.2 A person shall not bring or cause to remain on a Campus any animal unless:

- (a) the animal in question is a certified guide, hearing and assistance dog and the person in question holds and is able to produce a handlers' identity card issued under the *Guide, Hearing and Assistance Dogs Act 2009*; or
- (b) they are authorised to do so by Permit; or
- (c) they are required to do so in the course of their employment with the University or in connection with a course of study or research at the University; or
- (d) they are required to consult with a member of the University staff in connection with that animal.

- 4.3.3 A person wishing to bring an animal on to a Campus pursuant to Clauses 4.3.2 (b) or (c) must first obtain a Permit to do so.
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5. GENERAL MATTERS

5.1 Revoking Permits

A Permit can be revoked at will by any person authorised to issue Permits. If a Permit is revoked, the person to whom the Permit was issued must ensure the Permit is delivered to the Authorised Person immediately after they receive notice of the revocation.

5.2 Removing property

Except in the performance of their duties as an employee of the University, or with the consent of an Authorised Person, a person must not remove from a Campus or move from one part of a Campus to another, any fixed or movable University property of any kind whatsoever.

5.3 Interfering with University Activities, Campus Works and Services

5.3.1 A person must not while physically present on any Campus:

- (a) act in a manner intended to interfere with the normal activities of the University, or with carrying out any works on a Campus; or
- (b) act in a manner which interferes with or is likely to interfere with the normal activities of the University, or with carrying out any works on a campus; or
- (c) do any act declared by the Vice Chancellor or an Authorised Person to be prohibited.

5.3.2 Whether or not physically present on any Campus, a person must not:

- (d) act in a manner intended to interfere with the normal activities of the University, or with carrying out any works on a Campus; or
- (e) act in a manner which interferes with or is likely to interfere with the normal activities of the University, or with carrying out any works on a campus.

5.3.3 A person must not, while physically present on any campus, obstruct, hinder or harass:

- (a) any Authorised Person or employee of the University in the discharge of their duties; or
- (b) any person in the exercise and enjoyment of any lawful activity duly authorised under this Policy.

5.4 Direction to Leave Campus

An Authorised Person may direct any person to leave a Campus if there are reasonable grounds to suspect that the person so directed is in breach of this Policy.

5.5 Delegation of Authority by the Vice Chancellor

5.5.1 The Vice Chancellor may authorise in writing under the Vice Chancellor's hand any officer of the University to exercise any authority conferred on the Vice Chancellor by this Policy.

5.5.2 The Vice Chancellor may directly perform any of the functions of an Authorised Person under this Policy.

5.6 Directions by Authorised Persons

5.6.1 An Authorised Person may give such directions and make such requests in the name of the University as may be required to maintain order within the University and to maintain orderly conduct by members of staff, students and visitors and may also require any person on a Campus to do any or all of the following:

- (a) to leave the Campus or part of a Campus immediately;
- (b) to cease conducting any activity upon the Campus immediately;

- (c) produce for immediate inspection any Permit; and
 - (d) provide their full name and address.
- 5.6.2 If the Vice Chancellor is of the opinion that the presence of any person is detrimental to the welfare of the University, the Vice Chancellor may issue that person with a written notice prohibiting that person from entering or remaining on a Campus.
- 5.6.3 A person served with a notice under clause 5.6.2 may make a written submission to the Vice Chancellor setting out the reasons why that notice should be rescinded.
- 5.6.4 The Vice Chancellor must decide either to affirm or rescind a notice within 14 days of receipt of a written submission made under clause 5.6.3.
- 5.6.5 Any person served with a notice issued under clause 5.6.2 must not enter or remain or attempt to enter or remain on a Campus specified in the notice unless and until the Vice Chancellor rescinds the notice.

5.7 Police

Members of the Commonwealth or State Police Forces may be requested by any Authorised Person to enter any part of the Campus when, in the opinion of such Authorised Person, the circumstances require it. Members of the Police Forces may, when on Campus, take action consistent with the authorities and powers that they possess as officers of the Commonwealth or State Policy Forces, as they consider appropriate.

This does not restrict in any way the ability of staff and students to call Emergency Services in the event of any emergency.

5.8 Delivering Notices

- 5.8.1 Any written notice issued in accordance with clause 5.6.2 will be regarded as having been duly given if it is:
- (a) delivered to the person to whom it is addressed; or
 - (b) sent through the post in a pre-paid envelope and addressed to that person's place of residence.
- 5.8.2 A notice sent through the post in accordance with clause 5.8.1(b) will be regarded as having been delivered on the day it would have been delivered in the ordinary course of the post.