

PERSONAL/EMPLOYMENT DETAILS

(Title) _____ (Surname/Family Name) _____ (Christian Names/Given Names) _____

School/Dept of Employment: _____ Group: _____

Date of appointment as staff member: _____ Staff Number: _____

Employment status: Full-time
(please select) Fractional
 Tenurable
 Fixed-term

Duration of current appointment: _____ years

Due date for renewal or expiry: ____/____/____

If employment contract is fixed-term, is this your first appointment? YES NO

If 'NO' please give details of previous appointments: _____

***Please include a current Curriculum Vitae with this application*

PROGRAM DETAILS

Program: Graduate Certificate in Higher Education

Trimesters: Trimester 1 Trimester 2 Trimester 1 and 2

BURSARY CATEGORY

This application is for: a bursary of up to \$2,000 per Trimester

STATEMENT OF BENEFIT

Benefits to candidate in terms of teaching activities

Benefits to Group/School/Department

STAFF MEMBER’S UNDERTAKING

I acknowledge that continuation of the Vice Chancellor's Teaching Bursary is dependent on maintaining satisfactory progress in the Graduate Certificate in Higher Education including the provision of a progress report each trimester.

Signature of Staff Member

Date

STATEMENT OF SUPPORT

Additional School/Department support to be provided

Stated commitment and support of the Head of School/Department

Purposes to which funds would be applied

- Staff release - (names, courses, number of hours per course)

- Casual staff to be appointed - (purpose, courses, level, number of hours per course)

- Other: please specify

SCHOOL/DEPARTMENT ENDORSEMENT

The staff member's application is endorsed.

Signature Head of School/Department

Date

Note: A current *curriculum vitae* of candidate is to be attached to this application.

After School/Department endorsements have been obtained, **RETURN FORM TO:**

Professional Resource Officer, (Course and Program Administration)
Learning Futures
Nathan campus

LEARNING FUTURES Application approved/not approved

Signature of Program Director, Learning Futures

Date

- Learning Futures notified
- Candidate and Head of School/Department notified